**UUSD BOT Business Meeting Minutes-**

**October 25, 2023**

Attendees by Zoom: Paul Barnette, Kent Sprunger, Carol Huckabee, Jane Miller, Beth Law, Richard Wheeler, Linda Marsden, Rev. Heather Rion Starr, Mac Goekler, Judy Hayes, Donna Dolce

Check Ins

Chalice Lighting and Reading

1. ***Call to Order***- Paul Barnette called the meeting to order at 3:34 PM.
2. ***Approval Agenda***- Kent Sprunger moved to approve the proposed agenda and Carol Huckabee seconded the motion. The vote was unanimous to approve the proposed agenda.
3. ***Items for Action:*** 
   1. Review/Approve the October 10, 2023 planning meeting minutes- No revisions or edits were made to the minutes. Linda Marsden made a motion to approve the minutes, with Beth Law seconding the motion. The vote was unanimous to approve the minutes.
   2. Review/Approve September EOM Financial Documents- Kent Sprunger reported that 36% of the fiscal year budget income has been received, with expenditures of 20%. Quarterly expense reports were recently provided to committees. Committees in total have spent 20% of the budgeted amount.

Kent is working with the Communications committee to establish on-line giving. There will be an imbedded Breeze page on the website. Transition to Breeze from Vanco for on-line giving will begin in early 2024.

Jane Miller moved to approve the September EOM financials, with Beth Law seconding the motion. The vote was unanimous to accept the reports.

1. ***Items for Discussion:***
   1. Review/Approve Revised Bylaws- GRT- Mac Goekler provided the revised final draft of the bylaws for BOT review, with several minor changes being made. Kent Sprunger moved to approve the final draft, pending changes discussed, with Beth Law seconded the motion. The vote was unanimous to approve the final draft, pending changes. Prior to going out to the congregation for review, the BOT will review one final time. The congregational information meeting is scheduled for December 3, 2023, with the special congregational meeting scheduled for December 10, 2023. The December 3rd meeting will be for members to ask questions. The agenda , red-lined copy and clean copy will be forwarded to members immediately after the November 14th combined planning/business meeting.
   2. Beth Law provided committee liaison reports for both the Music and Worship committees. Carol Huckabee provided reports for the S&EJ and CCL committees.
2. Next planning/business meeting scheduled for Tuesday, November 14, 2023 at 10:00 AM (in person).
3. Meeting Adjourned at 5:37 PM.

Respectfully submitted,

Jane Miller

BOT Secretary