**UUSD BOT Planning Meeting Minutes-**

**August 8, 2023**

Attendees by Zoom: Paul Barnette, Linda Marsden, Kent Sprunger, Carol Huckabee, Jane Miller, Ellen Lytton, Beth Law, Pam Everett, Rev. Heather Rion Starr

Check Ins

Chalice Lighting and Reading

1. ***Call to Order***- Paul Barnette called the meeting to order at 10:12 AM.
2. ***Approval Agenda***- Beth Law moved to approve the revised proposed agenda and Linda Marsden seconded the motion. The vote was unanimous to approve the revised proposed agenda.
3. ***Items for Action:***
	1. Review/Approve the July 26, 2023 business meeting minutes- Linda Marsden requested a change to the minutes: Change paragraph 4 (b) of the minutes to remove “and” from the title “ Guidelines for Board and Committee Chair Responsibilities”. It should read “ Guidelines for Board Committee Chair Responsibilities”. Rev. Heather requested that the end of the first sentence of paragraph 4 (d), Children’s Faith Exploration Program Next Steps, be changed from “..with each family helping out” to “..volunteers helping out”. Carol Huckabee made a motion to approve as amended, with Kent Sprunger seconding the motion. The vote was unanimous to approve the minutes as amended.
4. ***Items for Discussion:***
	1. Changes to BOT Meeting Schedule for September, November and December 2023- The September planning meeting will be moved to September 5th from the 12th, due to three BOT members travelling with the UUSD group to the Canadian Rockies. Also, there will only be one meeting in November and December: November 14th from 10:00 AM-12:00 PM, and December 12th from 10:00 AM-12:00 PM. The finance reports for October and November 2023 will be one month late.
5. Meeting Adjourned at 10:35 AM.
6. Executive Session.
7. Next meeting -August 23rd at 3:00 PM (hybrid).

Respectfully submitted,

Jane Miller

BOT Secretary